

CURRICULUM VITAE

VIJYA HALWAI

CONTACT DETAILS:

WARD NO: 04, BYEPASS TIRAHA SOHAGPUR SHAHDOL.

DISTRICT- SHAHDOL (M. P.) -484001.

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❖ **CAREER OBJECTIVE:**

TO DO WORK IN A CHALLENGING ENVIRONMENT BY UTILIZING MY KNOWLEDGE AND LOGICAL THINKING AT MY BEST AND ALSO WHERE I CAN IMPROVE AND UPGRADE MY SKILLS AND THE COMPANY ALL THE TIME ACCORDING TO GLOBAL MARKET TRENDS AND ORGANIZATIONAL NEEDS..

❖ **EDUCATIONAL PROFILE:**

S.NO.	EXAMINATION	BOARD NAME	PASS YEAR	PERCENTAGE	DIVISION
(i)	HSE (12 TH)(MATHS STREAM)	MP BOARD	2022	89.66%	"A"
(ii)	SSE (10 TH)	MP BOARD	2020	94.66%	"A"

❖ **WORK EXPERIENCE:** FRESHER.

❖ **STRENGTHS:**

- HARD WORKING & FLEXIBLE.
- OPTIMISTIC, RESONSIBLE & CARING NAUTRE.
- TASK ORIENTED.
- DETERMINATION, CO-ORDINATION, HONESTY.

❖ **COMPUTER SKILLS:**

- **PLATFORM KNOWN:** MS – WINDOWS 2007/2008/2010.
- **PACKAGES:** MS –OFFICE-2007, 10.

❖ **HOBBIES:**

- LISTENING TO MUSIC.
- INTERNET SURFING.
- PLAYING SPORTS.
- SOLVING TRICKY QUESTIONS AND SOLVING PUZZLE.
- PLAYING CHESS.

❖ **PERSONAL DETAILS:**

- FATHER'S NAME : MR. VINOD HALWAI.
- MOTHER'S NAME : MRS. ARTI HALWAI.
- DATE OF BIRTH : 20/12/2004.
- NATIONALITY : INDIAN.
- GENDER : FEMALE.
- LANGUAGE KNOWN : HINDI, ENGLISH.
- MARITAL STATUS : UNMARRIED.

❖ **DECLARATION:**

I HEREBY DECLARE THAT THE ABOVE INFORMATION GIVEN IN THE DATA IS TRUE TO THE BEST OF BELIEF, ANY DISCREPANCY FOUND IN THIS DATA IS MY OWN MISTAKE.

DATE: 18/06/2022.

PLACE: SHAHDOL.

(VIJYA HALWAI..)

