**RESUME**

**PALLAVI YADAV**  **EMAIL ID** :- [Pallaviyadav3639@gmail.com](mailto:Pallaviyadav3639@gmail.com)

H.No 42 Ward No 04 Murethi Post Office Siltara

Raipur (C.G) Pin Code 493111 **CONTACT NO :-6232883639**

H.No 42 Ward No 04 Murethi Post Office Siltara

Raipur (C.G) Pin Code 493111

**Career Objective :-**Seeking New Challenge Looking To Join A Progressives Organization That Has Been Need And Offer Opportunities For Advancement .Seeking A Position Where I Can Serve With My All Most Capabilities And Where I Can Give Full Can Play To My Creativity To Excel Within And To Grow With Institute .

**Academic Qualification :-**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No** | **Examination** | **Board /University** | **Year** | **Division** |
| 1 | 10th | C.G.B.S.C. | 2014-15 | 2ND |
| 2 | 12TH | C.G.B.S.C. | 2016-17 | 2ND |
| 3 | B.A FINAL YEAR | P.RAVI SHANKAR SHUKLA UNIVERSITY | 2019-20 | 2ND |
| 4 | M .A PREVIOUS FINAL | P.RAVI SHANKAR SHUKLA UNIVERSITY | RUNING | 2022-23 |
| 5 | PGDCA | C.V RAMAN UNIVERSITY | RUNING | 2022-23 |

**WORK EXPERIENCE :-**

* Worked As a Computer Operator For 2 Year Exp .Phafadih Chowk Raipur (C.G )
* Worked As aTellecolling For 6 Month Exp.
* Worked As a Computer Operator (Tally ) For 3 Year Exp. SiltaraShakra Raipur (C.G)

**KEY SKILLS :-**

* Smart Working Ability To Gat Along Well With People .
* Good Analytical Skill And Positive Attitude.

**COMPUTER PROFICINCY :-**

* Proficient In Shap , Marge , Ms Word ,Ms Excel, Ms Power Point, And Tally
* Good Working Knowledge Of Internet.

**PERSONAL PROFILE :-**

Father’s Name : Mr. UttamKumar Yadav

Mothers Name : Mrs. Prabha Yadav

Date Of Birth : 25-08-1998

Nationality : Indian

Religion : Hindu

Marital Status : Unmarried

Languages : Hindi &English

Permanent Address : H.No 42 Ward No 04 Murethi Post Office Siltara

Raipur (C.G) Pin Code 493111

**DECLARTION :-**

I Hereby declare that the above information true to the best of my knowledge and bilief .

DATE ………………………………

PLACE ……………………………..

(PALLAVI YADAV )