

# SAKSHI SARAF

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## Career Objective

To get an opportunity that allows me to showcase my skills and contribute to the company's growth.

## Educational Qualification

<u>Education</u>	<u>Institution</u>	<u>Year</u>	<u>percentage</u>
M. Com Management	Barkatullah vishwavidhyalaya Bhopal	2022	75.88%
B.com Computer Application	Barkatullah vishwavidhyalaya Bhopal	2020	64.67%
12 <sup>TH</sup> CLASS	Mp Board Bhopal	2017	64.6%
10 <sup>th</sup> Class	Mp Board Bhopal	2015	56.66%

## Skills / Experience :

- Microsoft excel
- Ms word
- Power point
- Internet
- English typing

**Experience: Fresher**

## Key attributes:

- Punctuality
- Adaptability
- Self-motivated
- Team work

## PERSONAL INFORMATION

Father's Name : Mr. Sanjay Saraf  
Mother's Name : Mrs. Mamta Saraf  
Date of Birth : 07/01/1997  
Gender : female  
Marital status : Unmarried  
Nationality : Indian  
Religion : Hindu  
Languages Known : Hindi ,English  
Address : 102 block-A sai park misrod Bhopal Mp

## HOBBIES / INTEREST :

**Listening to music, learning new things,**

## DECLARATION

I do hereby certify that the information provided above is true to the best of my knowledge and belief.

Date :  
Sakshi Saraf  
Place: Bhopal (Mp)