# **VIKAS GAUTAM**

DEENDAYAL COLONY BHANDER ROAD DATIA, MADHYA PRADESH.

(9516473760) NETIKSINGH327@gmail.com

#### **OBJECTIVE**

Exploring an opportunity to be a part of renowned organization where I can use and develop my capabilities in the technology-driven environment through continuous learning process to contribute to the fulfilment of organizational objectives.

### **EXPERIENCE**

I have 1 Year Experience in **Electrical** Shop. I am current working in reseller **MEESHO**.

### **EDUCATION**

<b>10</b> <sup>th</sup>	M.P. Board , Bhopal	2018	First Division
<b>12</b> <sup>th</sup>	M.P. Board , Bhopal	2020	First Division
ITI (Electrician)	Government college, Sewda	2020	Pursuing
B.A.	Jiwaji University, Gwalior	2021	Pursuing
Accounts Executive (Tally Operator)	National Skill Development Corporation India.	2023	PASS

## **KEY SKILLS**

- Computer operating
- MS Office (Excel, Word & Power Point)
- Google Docs, Sheets and Drive.
- Documentation
- Good communication skills.

## **STRENGTH**

Disciplined Adaptability Punctual Hard worker

# **WEAKNESS**

Trust People very quickly.

**Straight Forward.** 

Sensitive.

#### **HOBBIES**

Playing Cricket Reading Books Travelling Net Surfing

# PERSONAL DETAILS

Father Name : Mr. Pancham Singh Gautam

Mother Name : Mrs. H Khemvati

DOB : 06 MAY 2002

Nationality : Indian

Marital Status : Single

Language Known : Hindi & English

### **DECLERATION**

I here by declare that the above mentioned details are to the best of my knowledge and belief.

Date:

(VIKAS GAUTAM)