

CURRICULAM VITAE

Mr ARVIND KUMAR

Address : Singrauli District , Madhya Pradesh, India (486882)

DOB : 3 May 1998

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Contact : +91 9893619864 , +91 9685800903

Language : English and Hindi



CARRIER OBJECTIVE :

"To Secure a challenging position in The Growing organization where my Qualification & Technical & Computer & Professional Skills & capabilities utilize Through sincere dedication and hard work for successful career and achieving goal of Company."

EDUCATION QUALIFICATION :

DEGREE/DIPLOMA	BOARD/UNIVERSITY	PERCENTAGE
MBA (Marketing Management)	DEVI AHILYA VISHWAVIDYALAYA INDORE Madhya Pradesh	68.37 %
BA (Sociology, History, Political Science)	DEVI AHILYA VISHWAVIDYALAYA INDORE Madhya Pradesh	57.80 %
DIPLOMA (Industrial Electronic Engineering)	Rajiv Gandhi Proudयोगiki Vishwavidyalaya Bhopal Madhya Pradesh	85.44 %
DCA (Diploma in Computer Application)	Makhanlal Chaturvedi Rashtriya Patrakarita University Bhopal Madhya Pradesh	68.14 %
12th (Physics, Chemistry, Mathematics)	Madhya Pradesh Board of Secondary Education Bhopal Madhya Pradesh	80.40 %
10th (All subjects)	Madhya Pradesh Board of Secondary Education Bhopal Madhya Pradesh	82.00 %

WORK EXPERIENCE : 3.4 Years in MNC Company

Current Company : IndiaMART InterMESH Pvt.Ltd.	Past Company : Daikin Airconditioning Ltd.	Past Company: Motherson Sumi limited.
Locatio : Thane Branch, Mumbai, Maharashtra	Locatio : Neemrana, Rajasthan India	Location : Pithampur, M.P. India
Position : Sales Executive	Position : Diploma Engineer Trainee (QC)	Position : Quality Inspector
Duration : 9 July 2022 to 9 January 2023	Duration : 6 Nov. 2020 to 6 July 2022	Duration : 1 Oct. 2019 to 31 Oct. 2020
Total : 06 Months	Total : 1.8 Years	Time : 01 Year

WORK PROFILE :

<p>Current Working Profile :-</p> <ul style="list-style-type: none"> • Conduct market research to identify selling possibilities and evaluate customer needs. • Actively seek out new sales opportunities through cold calling, networking and social media. • Set up meetings with potential clients and listen to their wishes and concerns. • Prepare and deliver appropriate presentations on products and services. • Create frequent reviews and reports with sales and financial data. • Ensure the availability of stock for sales and demonstrations. • Participate on behalf of the company in exhibitions or conferences. • Negotiate/close deals and handle complaints or objections. • Collaborate with team members to achieve better results. • Gather feedback from customers or prospects and share with internal teams. • Mention Documents daily basis and Monthly basis. 	<p>Past Work Profile :-</p> <ul style="list-style-type: none"> • Over 2.8 year experience in QPC (Process quality control) • Monitor quality control, Final inspection ,Visual inspection ,PDI Inspection • Ensure the quality of the product as per the standard and QPC • Educate and Train QC Inspectors. • Makes Defect Issue report if any defect outflow from the line. • Implementation and Review of action that taken against market complaints on the shop floor. • Implementation of 5S, Kaizen and Lean Manufacturing etc. • To maintain ISO file of all projects Audits like 9001:2015. • Prepare and Present the Global KAIZEN report on the monthly basis. • Making daily plans of Inspection as per given target by Quality Manager . • Carry opt Product and Process Audits. • Testing systems & Procedures to ensure the the technical standard and creating quality and safety documentation. • Record daily base defect to ensure the monthly target of the Quality so that defect can be controlled and prevent from market complaints.
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SUMMARY OF SKILLS :

<p>1. Computer skills :-</p> <ul style="list-style-type: none"> ☆. MS-EXCEL ☆. MS-WORD ☆. Networking ☆. MS-POWERPOINT ☆. MS-OFFICE ☆. HTML 	<p>2. Professional skills :-</p> <ul style="list-style-type: none"> ☆. Self learning & decision making. ☆. Hardworking and Dynamic. ☆. Organizational communicational skills. ☆. Problems solving skills. ☆. E-mail Marketing. ☆. Marketing and sales skills 	<p>3. Industrial skills :-</p> <ul style="list-style-type: none"> ☆. 7Qc tool ☆. 5s ☆. Kaizen ☆. 4rkyt ☆. 3No activity ☆. Stop call wait 	<p>4. Instruments knowledge :-</p> <ul style="list-style-type: none"> ☆. Multimeter ☆. CRO ☆. Volt meter ☆. Troubleshooting ☆. Soldering ☆. HLD Machine
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PROJECT :

AWARDS :

<ol style="list-style-type: none"> 1. Inventory management and planning. 2. Advertising as a power tool for business growth. 3. Customer Satisfaction for a Digital Marketing Agency. 4. Major project of Clap Switch with Good performance. 5. Major project of automatic traffic road light controller. 	<ol style="list-style-type: none"> 1. Kaizen award by Daikin Airconditioning India pvt ltd. 2. Speech winner in district level Competition. 3. Creative & Discipline Student Award by college. 4. Poster competition winner in college level Competition. 5. Quiz Competition winner in college level.
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HOBBIES :- Travelling, Drawing Making, Playing chess,

PERSONAL DETAILS :-

Name :- Arvind kumar
Father's :- Viffan Vishwakarma
Address :- Singrauli District M.P. India (486882)
DOB :- 03/05/ 1998
Email ID :- Arvindkumarvishwakarma40@gmail.com
Contact :- +91 9893619864 ; +91 9685800903
Language :- English & Hindi

DECLARATION :

I here by declare that all the given Information is Correct from my knowledge & experience,
So I hope you will give me a chance for working and improve my skills in your organization.

PLACE :- SINGRAULI DISTRICT M.P. { 486882 }, INDIA