**Curriculum Vitae**

**Sujeet Kumar**

S/O Gopal krishna lal

Shekhpur, Akharaghat,Behind Email:sujeet.niit@gmail.com

Om Building, Pin: 842001 Contact:7909048346,8826387657

**Objective**

I would like to be a team member in a creative and challenging collaborative environment where my Knowledge will be best utilized and developed.

**Experience**

* **Udaan Computer and Skill Development Academy (Duration 4 December 2018- till now)**

Roles and responsibilities are to give training for Pradhaan Mantri Grameen Digital Saksharta Abhiyaan**(PMGDISHA)** that is literacy program from central government for those people who are not aware of the technology and the computer and also give training on computer basics, word, excel, PowerPoint, computer hardware assembly, OS software installation, application installation.

* **Flipkart (Duration 18 July 2018- 18 Oct2018)**

Roles and responsibilities are to train customer associate, material handler and executive about Flipkart shipment delivery process, about the E-kart application, soft skill, communication skills and personality development.

* **Head Held High (Duration 05 Oct 2017- 20 June 2018)**

Responsible for given module of MIC (Make India capable) program for six months includes the life skills, personality development, logic, mathematics, English spoken, computer knowledge. We need to train overall to capable of achieve their goals and aim.

* **Bihar Skill Development (Duration 20 January 2017- 01 Oct 2017)**

Roles and responsibility as center manager and learning facilitator. Responsible for arrange examination and classroom and give training on computer basics, computer hardware, and MS-office.

* **Practo Technologies(Duration 8 June 2015- 13 March 2016)**

Responsible for the **Photo Quality check** using Photoshop and making high quality images and **Data Quality Check** for **Practo** web application for the Practo application user end. Maintaining the website page and update the content on daily basis. Improving the quality of website, we were doing the quality check of website to make more user friendly.

* **Narayana Nethralaya (Duration 24 march 2014- 7 June 2015)**

Responsible for the design and maintain website of **Narayana Nethralaya**. Used **Adobe Illustrator**, **Photoshop**, and **Flash** for animated web banners and for attractive web pages. Used **Premiere pro** and **After effect** for national and international video conferences. Print work includes: Visiting card, Brochure, Banner, Identity card in **Corel X4** software.

**Education**

**2019-21** Vaishali Institute of Business and Rural Management, Bihar,

**MBA**  Pursuing (Specialization-Marketing)

**2012**  Kuvempu University, Shimoga, Karnataka,

**B.Sc. IT** Percentage 59%

**2007**  L.P Shahi College, Muzaffarpur, Bihar,

**Intermediate** Percentage 52%

**2004**  Zila School, Muzaffarpur, Bihar

**Matriculation** Percentage 40%

**Professional Qualification**

 2014

 ICICI Academy for skills, Bangalore

 Certification in Web Designing

 2012

 NIIT Jayanagar, Bangalore

 GNIIT

 2009

 NIIT Muzaffarpur, Bihar

 PC Technician-A+

 2007

 SABI Muzaffarpur, Bihar

 Diploma in Computer Application

**Technical Skill**

 **Operating System**

WIN XP, WIN 7, WIN 8,

 **Adobe Creative Suite**

Dreamweaver, Photoshop, Illustrator, After Effect, Premiere pro, lightroom,

**Corel X4**

Corel draw,

 **MS Office**

Word, excel, Power Point, MS-Access,

**Hobbies**

Singing song

Sketching

Cooking food

**Strength**

Possess excellent communicational skills

Self- confidence and dedication

Ability to adapt new concept and system

Creative and resourceful

**Other Certification**

MI (Mission Impossible) training at Bangalore for 15 day.

**Personal Profile**

Name :SujeetKumar

Father’s Name : Sri Gopal Krishna lal

Gender : Male

DOB :15-05-1989

Marital Status : Unmarried

Permanent Address: Vill+PO- Shekhpur, Akharaghat, Muzaffarpur, Bihar

Language Known : English, Hindi,

 **Declaration**

I hereby declare that all the above mentioned information are true to the best of my knowledge.

Date: ……….

Place: ……… Signature…………………..