

## Contact

**huma fatma**

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📍 mau gate, qazi manzil, chhatarpur (m.p.)

## Objective

To get myself exposed to their competitive and challenging work environment in the market and groom myself day by day.

## Education

2022

**Digital Institute of science & Technology**

B.com(C.A.)

89

## Skills

- basic knowledge of computer.

## Personal Details

- Date of Birth : 6/12/2000
- Nationality : india
- Marital Status : unmarried
- Gender : Female
- Father name : Late. saiyad abdul rab

## Reporting and administration

- Ensure timely and accurate reporting scheduled. Maintain and update data of area on a regular basis make action plan according to do list adhering to PJP( PERMANENT JOURNEY PLAN) .

## personal skills

- patience/cool temperature.  
capacity to adept to situation team player.

## personal details

### Declaration

- I hereby declare that if i (Huma Fatma) got an opportunity. i assure you that will do my job perfectly during working period and always reckon about my computer. I also declare that information given above is true the best of my knowledge.

## Certificate

- DDEO(domestic data entry operater)

## date

- Date-

## signature

- Signature-

huma fatma