**Resume**

**ARPITA MARKAM**

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**OBJACTIVE**

Aspiring a suitable response level position in an organization that provide me an opportunity to prove myself and polish my skills through challenging task to improve myself as for the organization.

**ACADEMICS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| EDUCATION | SUBJECT | UNIVERSITY/BOARD | YEAR OF PASSING | PERCENTAGE |
| ITI | Steno | Divisional ITI Jabalpur | 2023 | Running |
| B.SC. | PCM | RDVV | 2022 | 56.85% |
| DCA | Computer | Makhanlal Charurvedi National University | 2020 | 77% |
| 12th | PCM | M.P. Board | 2018 | 64% |
| 10th | All Subject | M.P. Board | 2016 | 74% |

**SPECIAL SKILLS**

* Hindi, English Typing – 35WPM
* Basic Knowledge Of Computer
* Good Communication Skills

**Core Strengths**

* Active Learning.
* Time Management.
* Self-Motivated.

**DATE :-**