

CURRICULAM VITAE

JAINENDRA NANDAN SAHAY



**Address: Mahatma Gandhi Nagar,
Near Jain College, ARA, BHOJPUR
Pin -802301
Mobile No. : 9899550722**

Career Objective: To work in a challenging atmosphere, which provides ample opportunities for learning as well as growth in any field.

❖ WORK EXPERIENCE :-

➤ Recently having an experience of 1.5 years in N.S. MALL, as a team leader, ARA, BHOJPUR

• Job responsibilities:-

- ❖ Greet customers
- ❖ Help customers find items in the stores
- ❖ Check for stock at other branches or order requested stock for customers.
- ❖ Provide customers with information about items.
- ❖ Ring up purchases
- ❖ Elevate complaints to management.
- ❖ Keep track of inventory

➤ Having an experience of 3 years in HALDIRAM Snacks Pvt. Ltd. as a sales representative, Noida , Sector 62

• Job Responsibilities: -

- ❖ Close new deals at a high rate
- ❖ Build relationship with existing customers.
- ❖ Cultivate new leads within the sales territory.
- ❖ Maintain records of all sales leads and customer accounts.

- ❖ Educate customers on how products or services can benefit them financially and professionally.
- ❖ Manage multiple accounts simultaneously.
- ❖ Represent the brand during all customer and prospect interactions.
- ❖ Monitor the company's industry competitors , new products, and market conditions.

➤ **Having an experience of 7 years 8 months in M/S Promotional club as a Asst. Merchandiser and Sr. Merchandiser, Noida – Sec -58.**

✚ From July 2013 to March 2020 (Manufacturer and exporter of High Fashion Ladies Garment and accessories.)

✚ **Buyer Handle:** River island (U.K),Max (India), ELEVER PARIS (France), Pantaloons (India), and Kaporal (France).

• **Job Responsibilities:** -

- . Making plan to submit fit size set & PP sample according to given time line and coordinating with buying house for tech pack updating &Get the All correction done as per buyer's Specs, instruction, design sheet & sample.
- Make BOM sheet according to style wise for the Accessories dept. and ordered Trim, labels Poly bags etc. and give the PI details to the accessories dept in actual Quantity and follow them until goods are not made in house
- Make Presentation as per the Buyer's requirement.
- TNA update and make plan for submission accordingly and making costing sheet .
- Handled all suppliers of Printing, Dying ,Accessories & Handwork.
- Day to day follow ups with vendors for producing status and ensuring and maintain shipment date without any delay.
- Making notes of samples, keeping counter samples and updating records for future references.
- Sourcing of fabric, trims, and material at development stage.
- Coordination with Buyer's & Buying houses for the approval & finalization of the sample.
- Attending buyers and dealing with buying agents.
- Handling buyers separately.

Educational Qualification:-

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|---|-----------|
| • Bachelor of Science from V.K.S.U, Arrah(Bihar) | --2007 |
| • Intermediate of Science form B.I.E.C,Patna (Bihar) | --2003 |
| • Matriculation from B.S.E.B,Patna (Bihar) | - -- 2000 |

Computer Skills:-

- Diploma in computer
- ERP – Enterprise resource planning software
- Photoshop , Net surfing

Strength-:

- My strength lies being confident towards my work.
- Hard working and patience in monitoring every details.
- Positive attitude and Punctuality.

Languages Known-:

- English ,Hindi

Personal Details :

Father Name : Late Shree Nandan Sahay
Date of Birth : 26thJan. 1986
Marital Status : Single
Sex : Male
Interests : Playing Cricket& Interacting with people.
Postal Address : Mahatma Gandhi Nagar, Near Jain college, ARA, BHOJPUR

I hereby declare that the information given above is true and correct to the best of my knowledge.

Place: ARA, BHOJPUR

Date:

(J.N.Sahay)

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