

Arijit Sanyal

West Bengal, Howrah

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Summary

ARIJIT SANYAL E-Mail: arijitsan@gmail.com 9433491356 Application for - IT OPERATIONS / IT MANAGEMENT Sir / Ma'am, Review of my credentials will confirm that I am capable of serving as the catalyst for achieving revenue objectives and organic growth through effective contributions. Having more than 16 years of experience in IT Administration and Management. Having in depth experience in Software Development , Web Development and Large IT Infrastructure development. Experienced in Large team management in IT Infrastructure development project (around 50 people) and ERP Software Development project (around 12 people). I worked at the Delhi Public School - South Kolkata (Joka) as an IT Administrative Role and now looking for a change for a better opportunity. My present role is Complete IT Operations of the entire organization. Also responsible for web based ERP Implementation and Support. Previously, I worked at the Army Institute of Management Kolkata (AIMK) for the last 9 (nine) years as System Support / IT Management role. I completed Masters in Computer Application (MCA) from WBUT in the year 2006 with in-depth knowledge in System Maintenance, Securities and System Administration, and Project Management (IT Infrastructure). Having more than 16 years of experience in Project Management, Large Team handling, System Administration, and Supervision of real-time projects from Start-to-End. I am presently seeking assignments in any suitable position in an organization of high repute as yours. Have demonstrated my abilities by swiftly ramping up academic projects by optimal utilization of resources. Though my resume is attached and all the details have been mentioned, yet I like to mention some of my basic exposure for your kind information - Experienced in large IT Infrastructure Development and Maintenance. Worked with INDIAN ARMY collaboration Project as an Project Management Role for ARMY INSTITUTE OF MANAGEMENT (Rajarhat Campus). Overall Maintenance and Support of IT Hardware, Networking, Application support, Hardware Troubleshooting Desktop, Workstation and Server level. Complete Support of all the Software and Application running. Train staff with new software and ERP package. Also lead a team of people to develop customized ERP modules for specific organizational requirements of various departments. Responsible for implementation and testing of each module and successful implementation. Vendor enlistment and Negotiation in IT equipment procurement for optimal use of resources. Budget preparation for Annual IT expenditure and up-gradation. IT Asset Management. Allocation of IT Asset and Inventory Management. Responsible for complete IT Asset Lifecycle management. Training new staff. Introducing new technologies and training them as per requirement. I understand that working for your organization requires a candidate who is dedicated, team oriented and is able to deal with people in various departments. I am confident that I possess these skills, which will help me to perform the job efficiently and effectively. I would welcome an opportunity to speak with you to evaluate your needs & share my ideas. Thank you for your time and consideration. Thanks and Regards, Sincerely, ARIJIT SANYAL Mobile/WhatsApp - 9433491356 I have attached my latest resume and all the required testimonials with recent photographs for your information. Show quoted text Show quoted text

Education Details

DEGREE	PERCENTAGE	PASSING YEAR
SSC	71%	1997
HSC	51%	1999
Graduation	52%	2003

Post Graduation

72%

2003

Preferred Location

Kolkata

Experience

1. **Company Name:** DPS

Designation : IT Admin

Skills : Administrative skills., operations, technical, Vendors, Hardware, Troubleshooting, Information Technology, Windows, Information Systems, Technical Support, ERP, IT Infrastructure, Operations Management

Total Experience : 4.0

Period 2022-05-02 to 2023-04-30

Additional Details

Course Name: Wan and Server

Duration: 6

Language: English

Proficiency: Good

Personal Details

Name: Arijit Sanyal

DOB : 1981-01-07

Marital Status: SINGLE

Gender : MALE

Phy Challenged : No

Current Address: 55 Bhattacharya Para Lane , Howrah, West Bengal, India

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