RESUME

**Ankit bathre**

E-mail: bathreankit@gmail.com Mob. No.: 8871703925

**Working Experience:**

**FlipkartDelivery Hub Pipariya** 8thAug 2020 till jan 2023

**Designation**: ***Operations executive***

**Company Name**: ElasticRun

# Responsibilities:

* Responsible for all the issues, problems related to inbound and outbound operations.
* Monitoring functionality of In-house Mobile and Web based applications to optimize operation
* Respond to operations quarries in the proper reasons.
* Managing INBOUND & OUT BOUND activities
* Continuously improve the delivery process and attain a sustained level of delivery performance, through process and training improvements.
* Engage closely with the delivery team including associates, developing and maintaining a highly motivated and performance driven team.

**DeliveryPVT LTD Hub Pipariya** JULY 2017 till MAY 2019

**Designation**:DELIVERY BOY

**Company Name**: DELHIVERY PVT LTD

# Responsibilities:

* Responsible for all the issues, problems related to inbound and outbound operations.
* *carefully loading and unloading all packages.*
* *accepting and recording payment for delivered packages.*
* *answering customers' questions and responding to complaints in a professional manner.*
* *investigating any discrepancies with the delivered packages.*

Qualification:

\*10 th Passed 2015 MP BOARD

\*12th Passed 2017 MP BOARD With 1st Devison

\*B.com Passed 2020 BU BHOPAL With 1 st Devison

\*MA (ECONOMICES) passed 2022 BU BHOPAL WITH 1ST DIVISION

\*MBA(HR) madhyanchal university bhopal running

\*PGDCA passed (2021) RCSM with first division

* NCC ( ‘C ‘ CERTIFICATE PASS WITH’ A’ GRADE AT 13MP BATTALION HOSHANGABAD )

Computer Skills:

* + Software / hardware
	+ MS OFFICE/ POWERPOINT/MS EXCEL

Personal Data:

Name : ankit

Father’s Name : Mr. dayaram

Mother’s Name : Mrs. kaushalya

Date of Birth : 22 FEB 2000

Gender : Male

Marital Status : UNMarried

Languages Known : English, Hindi.

Religion/ Nationality : Hindu / Indian

Permanent Address : pachmarhi road behind shubham dhawa gali no 04 bijanwada , pipariya Dist. hoshangabad Pin code 461775

Declaration:

# I here by declare that all the information given above is true and I hold the responsibility of its authenticity.

**Place : …………...**

# Date : …………… ankit bathre