Contact No : 6266198431 Whatsapp No : 626619431

Email Id: sevendra2801@gmail.com

## **Summary**

My name is Sevendra kumar. My father name is Mahesh Kumar (passed away). My mother name is Janki (passed away). My strength - I am intelligent boy, team leader work. My goal - social worker. Work knowledge - Data entry operator and printing work.

### **Education Details**

DEGREE	PERCENTAGE	PASSING YEAR
SSC	73.33%	2017
HSC	59.4%	2019
Graduation	73.61%	2023
Post Graduation	91.5%	2022

### **Preferred Location**

Raipur, Raipur Rani, Raipur, Raipur, Raipur

# **Experience**

1. Company Name: Property tax surway

**Skills:** PIVOT Table, Budgeting, Problem

Solving., Teamwork Skills., Accounting., Social Media, Leadership skills., Organization., Regulations, Reporting, Budget,

Documentation, Safety, Certification, Accounting,

Database, Writing, Mobile, Billing, Invoices, Documenting, Computer Applications, Data Entry, Data Entry, MS Project, Higher Education, Microsoft Word, Intranet, MS Excel, MS Office, ITI

**Period** 2022-11-10 to 2023-02-25

**Designation :** Data Entry and Online form fillup work

**Total** 

Experience : 1.0

### **Additional Details**

Course Name: COMPUTER OPERATOR AND PROGRAMMING ASSISTANT

**Duration**: 1

Language: English

Proficiency: Excellent

### **Personal Details**

Name: Sevendra Kumar

DOB: 2001-01-28

Marital Status: SINGLE

Gender: MALE

Phy Challenged No

Current House No.87 Yadav Para Jora, Krishak Nagar Raipur, Chhattisgarh-492012, Raipur,

Address: Chhattisgarh, India

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