

# Resume

## **NADEEM QURESHI**

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## **CARRIER OBJECTIVES**

- ❖ *To work in learning & challenging environment, utilizing my skill & knowledge to be the best of my abilities & contribute positively to my personal growth as well as growth of the organization.*

## **ACADEMIC QUALIFICATION**

- ❖ *10<sup>th</sup> Passed with 82% marks from U P Board, Allahabad in 2015.*
- ❖ *12<sup>th</sup> passed with 70% marks from U P Board, Allahabad in 2017.*
- ❖ *BA passed with 56% marks from Dr. Bhimrao Ambedkar University, Agra in 2020.*
- ❖ *MA (English) passed with 57% marks from Dr. Bhimrao Ambedkar University, Agra in 2022.*

## **COMPUTER SKILLS**

- ❖ *Typing Speed 40 WPM (In English).*
- ❖ *CCC (Course on Computer Concepts) passed from NIELIT, New Delhi in 2017.*
- ❖ *DOAP (Diploma in Office Automation and Publishing) passed from Rajeev Gandhi Computer Saksharta Mission, Narora in 2018.*
- ❖ *Certificate course in Domestic Data Entry Operator passed from UPSDM Narora in 2022.*
- ❖ *Certificate Examination for Business Correspondents/Facilitator's passed from IIBF in 2020.*

## **STRENGTH**

- ❖ *Ability to manage stress, time of people effectively.*
- ❖ *Good Communication, Interpersonal, Learning & Organizing Skills.*
- ❖ *Ready to learn good things, hardworking, sincere & honest.*

## **EXPERIENCE**

- ❖ *Three years' experience as a CSP (Customer Service Point) with State Bank of India (4602), NAP Narora (B.Shahr).*

## **HOBBIES**

- ❖ *Reading Books.*
- ❖ *Listening Songs.*
- ❖ *Playing Cricket.*
- ❖ *Riding Bike.*

**PERSONAL INFORMATION**

- ❖ *Father's Name* : *Riyaz Ahmad*
- ❖ *Mother's Name* : *Toheed Bano*
- ❖ *Spouse Name* : *Soni Qureshi*
- ❖ *Date of Birth* : *01/January/1995*
- ❖ *Gender* : *Male*
- ❖ *Marital Status* : *Married*
- ❖ *Language Known* : *Hindi & English*
- ❖ *Nationality* : *Indian*

**DECLARATION**

- ❖ *I have declared that all the entire above mentioned particular are true to the best of my knowledge and belief.*

*Date.....*

*Place.....*

*Signature  
(Nadeem Qureshi)*