

Rajesh Kushwah

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📍 H-42, Shatabdipuram, Deen Dayal Nagar, Gwalior (M.P.) 474005 📅 15/06/1992 🇮🇳 Indian 🤰 Married

👤 Male

Skills

Team Building	● ● ● ● ●	Quick Learner	● ● ● ● ●
Adaptability	● ● ● ● ●	Punctuality	● ● ● ● ●
Positive Approach	● ● ● ● ●		

Education

Gwalior, India **B.Com**
Jiwaji University

Professional Experience

12/2021 – present
Gwalior, India **Operation Executive**
Delhivery Ltd.
Handling B2C Pickups.
Handling Return Shipment.
Handling Audit Report.
Handling Line Haul Operation in Rotational Shifts (Day/Night).
Handling CCTV for Find Short Shipments.
Handling Seller issue Return Shipments.
Handling Store Activities & Manage Weekly Store Audit Report for Check Sufficient Stocks of Bags Seal, Mother Bags, Vehicle Seal, T- Shirts, A4 Paper, Printer Cartridges.

08/2015 – 12/2021
Gwalior, India **Operation Support Agent - Associate**
FedEx Express Transportation and Supply Chain Services I Pvt. Ltd.
Handle all Inbound & Outbound shipment.
Check all COD Shipment and Inform to Vendor Staff.
Handle Branch Label Customer Service Activity.
Collect Cash to Field /Vendor Staff and Close in GCCS Report as per deliver shipment.
Handle all Dispatch Works like Sort Vendor Pickups, Self Courier and Check Pickup related require Documents.
Check Pre-alert mail & Tally Inbound Media with Pre-Alert, Scan Manifest Copy by Genesis.
Handle HPOD Report, Collect Hpod from Vendor and upload in Genesis System.
Handled Stationary Store Activities in Indore for 1 Months.

10/2012 – 08/2015
Gwalior, India **Operation Supervisor**
FedEx Express Transportation and Supply Chain Services I Pvt. Ltd.
Handled B2B Shipments Pickup.

Handled B2B Shipments Delivery.
Handled B2B Delivered HPOD.
Handled B2B Shipments Pickup Data Entry in System Manual.

Languages

- Hindi
- English

Certificates

- Ground Operation Associated

Awards

- 2022 **Employee of The Month**
Delhivery Ltd.
Managed B2C Pickups & Improved Pickups Performance from 80% to 95%
- 2017 **Bravo Zulu**
FedEx Express
I got this award for handled bulk COD Amount.
Handled bulk COD Shipments Delivered/ Return timely without any Escalation.

Interests

- Reading Newspaper, Cycling,
Trading in Stocks

Declaration

Rajesh Kushwah
Gwalior