

RISHABH BAIRAGI

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Indore, Madhya Pradesh

CAREER OBJECTIVE

I wish to undertake a challenging career, which would give me an opportunity to grow as an individual and acquire the knowledge and ability to contribute to the success of my organization.

WORK EXPERIENCE

Bamne Automation Services, Indore (Feb 2017 – Aug 2019)

One of the PAN card digitalisation work & services handle all work of NSDL department & direct paid services to customer.

Work & Responsibility:

- Manage all the duties & responsibilities toward customers.
- regulating & manage day to day targeted work by NSDL to customers.
- Assisting the customers for their queries and PAN related grievance.
- Generating lead to promote the PAN services & Awareness.

EDUCATIONAL INFORMATION

Xth, Saraswati Shishu Mandir School

CBSE Board, **2010**
Percentage – 54.00%

XIIth, Board of Secondary Education

MP Board, Bhopal, Madhya Pradesh, **2014**
Percentage – 55.6%

Bachelor's of Business Administration

RPL Maheshwari College
DAVV University, Indore, Madhya Pradesh, **2018**
Percentage – 67.1%

Master of Business Administration

Modern Group of Institute
DAVV University, Indore, Madhya Pradesh
(Pursuing)

PERSONAL DETAILS

Date of Birth: 17 July, 1994

Marital Status: Single

Nationality: Indian

Languages Known: English, Hindi

Father's Name: Mr. Kailash Bairagi

Mother's Name: Mrs. Laxmi

IT SKILLS

- ✓ Microsoft Office
(Excel, Word & PowerPoint)

HOBBIES

- Playing cricket
- Gym
- Yoga & Meditation

PERSONALITY TRAITS

- ✓ Positive Attitude
- ✓ Patience
- ✓ Communicator
- ✓ Self-Motivated
- ✓ Honesty