

CURRICULM VITAE

Vaibhav Saxena

House no- 32,33 Nagar Nigam colony
NariyalKheda Bhopal Pin-462038

Mobile No. :- **+919630639081**

Email ID:- **vaibhavsaxena687@gmail.com**

Career Objective:

To establish myself at a respectable position as a successful professional and utilize my skills, knowledge and attitude towards the growth of the organisation.

Educational Qualification:

- **DCA** from MCU Bhopal in 2019-20
- **B.Com** from B. U. 73% in 2021
- **H.S.C.** from MP Board with 1st Class (60%) in 2019-20.
- **S.S.C** from MP Board with 1st Class (73%) in 2017-18.

I.T Skills:

- Good Knowledge in NOW software
- Practical Literacy in MS Office, Internet.
- M. S Excel , Power point

Work Experience:

- **6 months** Experience of working in Govt. Gitanjali Girls College As a computer operator
- Current working in **Vardhman Yarns Mandideep (A Unit of Vardhman Textiles Ltd.)** as Store Assistant

Personal Details:

Name	:	Mr. Vaibhav saxena
Father's Name	:	Mr. Dev Narayan saxena
Nationality	:	Indian
Marital Status	:	Single
Strength	:	Amiable person, Adaptable, Positive attitude
Date of birth	:	04 Feb. 2001

Language Known : English ,Hindi ,Urdu

Declaration

I hereby declare that the information given above is true to the best of my knowledge and belief. If given an opportunity, I promise to be wholly committed to my job & try to o the maximum justice to the work allotted to me so, that I could reach to the maximum expectation of my employment.

Date :

Place : Bhopal

VAIBHAV SAXENA