

Ranjna vishwakarma

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8982333720



CAREER OBJECTIVE

I am seeking an opportunity in a company where I can use my experience and education to help the company meet and surpass its goals.

SKILLS

Communication

Decision making

Team work skills

Basic computer skills

EXPERIENCE

From: Jun-2023

Orient books pvt ltd

Sales executive and costumer support executive

EDUCATION

Degree/Course	Institute/College	University/Board	Percentage/CGPA	Year of Passing
10th	Govt. Model higher secondary school Ramnagar	Mp board	82.6 %	2018
12th	Govt. Model higher secondary school Ramnagar	Mp board	76.6 %	2020
BSc(CBZ)	Govt. science college jabalpur	Rdvv university	62 %	2023

ACHIEVEMENTS

STRENGTHS

Confident
Positive attitude

AREAS OF INTERESTS

Music
Writing

HOBBIES

Reading
Traveling

CERTIFICATE

1.DIGITAL PRODUCTIVITY FROM MICROSOFT TEAM

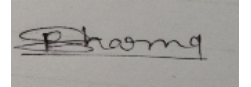
2.ENTREPRENEURSHIP FROM MICROSOFT TEAM

3.COMMUNICATION SKILLS FROM MICROSOFT TEAM

4.EMPLOYABILITY SKILLS FROM MICROSOFT TEAM

PERSONAL DETAILS

Address	Village gailhari post gorhai ramnagar Satna, Madhya pradesh, 485881
Date of Birth	10/06/2003
Gender	Female
Nationality	Indian
Marital Status	Single
Languages Known	Hindi Basic english Local language



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