Contact No: 9554117082

Whatsapp No: 9554117082

Email Id: surajyadav01520@gmail.com

Summary

I am a Graduation passed student with Bachelor of Science and Computer Diploma in Financial Accounting Completed Student, i am able to work in Computer Related Jobs like Data Entry Operator, Accounts Assistant, Billing Works, Office Assistant, BPO Centre, and Related Works.

Education Details

DEGREE	PERCENTAGE	PASSING YEAR
SSC	67.4%	2020
HSC	79%	2017
Graduation	56.1%	2023

Experience

1. Company Name: Hawkings Ltd. Designation:

Skills: PIVOT Table, Budgeting, Customer

Experience, Customer Service

Skills., Teamwork Skills., Communication., Accounting., Active Listening., Social Media, Customer Service., Management., Leadership skills., operations, sales, Marketing, Reporting, Presentation, Presentations,

Business Development, Testing,

Advertising, Economics

Period 2022-11-01 to 2023-10-05 **Assembly Quality**

Total

1.0 Experience:

Additional Details

Course Name: Diploma in Financial accounting

Duration: 6

English Language: **Proficiency:** Good

Personal Details

Name: Suraj Yadav

DOB: 2003-01-01 Marital Status: SINGLE

Gender: MALE

Phy Challenged : Yes

Current Address: Vill- Mishramau Post- Saraybhogi , Jaunpur, Uttar Pradesh, India

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