



Santosh Dahayat

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 www.facebook.com/santosh.dahayat

PERSONAL DETAILS

- Date of Birth : 09/09/1996
- Marital Status : Married
- Nationality : Indian
- Gender : Male
- Place : Sihora

OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.

EXPERIENCE

06/01/2022

-

05/01/2024

- **Branch Operations**
Shriram Finance Limited
 - Lending operations and scrutinizing all documents of pre & post disbursement of loan
 - client relationship, design and maintain a filing system, Preparing Reports
 - Take care of accounts at branch level, Handling Cash , cheque & BRS Queries
 - Evaluate business & Vehicle loan application , credit report, financial statements and other relevant data to determine credit worthiness and risk level of potential borrower
 - Managing the entire process related to issuance and Disbursement of loans
 - Customer Service and query handling
 - To ensure that loan application form , Cleint KYC and other documents required for particular loan product is complete and as per credit policy before sanctioning and within the TAT
 - PDD Tracking & closure
 - Calculate financial Ratio and Evaluation credit worthiness and risk
 - Set Up Payment plans

01/04/2016

-

06/05/2017

- **Assistant Librarian**
GS College Jabalpur
 - ordering books from publishers, processing late fees if necessary, and organizing book displays

EDUCATION

2017

- **BCA**
RDVV
69

2013

- **12th**
Board of MP
55

2011

- **10th**
Board of MP
58

Running

- **MBA (Finance)**
Gyanyatan College Of Management

SKILLS

Excel

80%

Accounts

80%

Portfolio Management

80%

Retail Banking

80%

Customer Handling

80%

Problem Solving

80%

Finance

80%

Credit

80%

Loans

80%

Financial Analyst

100%

INTERESTS

- Cricket
- Suffering Through Internet
- Chess

LANGUAGES

- English • Hindi

REFERENCE

- **Amit Sharma - Shriram Finance Limited**
Senior Business Development Executive
Amitl.sharma@shriramfinance.me
8815089892
- **Pratik Pandey - Tata Capital Finance**
Senior Business Development Executive
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