

HITESH PARMAR



OBJECTIVE

I am awaiting interesting and challenging projects which could enhance my technical skills and can impart rich exposure to the corporate world. I believe that your esteemed organization is the right place for catering my job and work.

EDUCATION

Name of School/College	Class	Year of Passing	Percentage
Primary Teacher Course	G.S. & H.S.E.B., Gandhinagar	2007	78.83%
St. Stephen's Higher Secondary School, Dahod, Gujarat	12 th (G.S. & H.S.E.B., Gandhinagar)	2005	48.83%
St. Arnold's High School, Godhra, Gujarat	10 th (G.S. & H.S.E.B., Gandhinagar)	2002	52%

SOFTWARE AND PROGRAMMING PRIFICIENCY

- Software Skills: MS Office (Word, Excel, PowerPoint).
- Operating Systems - Windows 98, XP, Vista, 7

WORK EXPERIENCE

- Worked as Temporary Data Entry Operator at Maharaja Sayajirao University of Baroda (M.S.U.), Vadodara since June. '13.

ACHIEVEMENTS / EXTRA CURRICULAR ACTIVITIES

- Certificate of Participation in **Basics of Computing** from **Aptech Computer Education** in May -2002.
- Cleared **Typewriting of 40 w.p.m. in English** conducted by **State Examination Board** in February-2002.

PERSONAL INFORMATION

- Father: Parmar Pravinchandra Hirabhai
 - Gender: Male
 - Nationality: Indian
 - Address: 22, Govardhan Nagar-1,
B/H F.C.I. Godown, Bhuravav,
Godhra-389001.
Dist.: Panchmahal. State: Gujarat.
 - Mother: Parmar Rajuben Pravinchandra
 - Date of Birth: 7 May, 1984
 - Languages: English, Hindi and Gujarati
- Mobile: (+91) 8264266474