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| Harshil SavalaDATA ENTRY EXECUTIVE |  | My career goal is to leverage my skills and experiences to make a meaningful impact in my field, continuously grow both professionally and personally, and contribute to innovative projects that drive positive change.  |
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| Experience  |  | Education |
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| 2022-202301/04/2022- 31/03/2023Ratnakar Fasteners Pvt. LtdAccount ManagerIn this company my job roll was to maintain all account files and keep all account record of the company. **2023-2024**17/05/2023- 25/05/2024Persolkelly Pvt. Ltd (Kroll)DATA ENTRY EXECUTIVEIn this company my job roll was to maintain the clients data and fill the company portal.**Contact Details****B-107 Meghna CHS, Near Ambe mata mandir road, Rajesh Hotel gali, Bhayander West****Phone: +918291042745****Email I’D: harshilsavala8818@gmail.com** |  | **2016**Sanskar English High SchoolMaharashtra Boad**2018****J.H. Poddar Jr. College of Commerce and Science**Maharashtra Boad**2021****St. Rocks Degree College** Mumbai University |
| Skills |
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| Basic Computer, MS Office (Word, Advance Excel and Power Point), Basic Account Knowledge, Tally with GST |
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