

HARSHITA MALVIYA

Babai

Narmadapuram

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CAREER OBJECTIVE

To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.

EDUCATION

Course	Institute	Year of Passing	University /Board	Percentage
Master of Business Administration (Finance/Marketing)	Oriental College of Management, Bhopal	2024	B.U.	Result Awaited
Bachelor of Commerce (Computer Application)	Govt. Arts & Commerce College, Indore	2022	DAVV	73.7
Intermediate	Samaritans Higher Secondary School, Babai	2019	MP board	82.2
Matriculation	Samaritans Higher Secondary School, Babai	2017	MP board	75.6

INTERNSHIP

- **Open Wings Foundation**
Fund raising
Convince Peoples for funding

TECHNICAL SKILLS

- Ms word
- Ms excel
- Ms PowerPoint

PROJECT

- **Customer Perception Towards Operation & Customer Service Provided Through E- Banking**

INDUSTRIAL EXPOSURE

- Industrial training of entrepreneurship awareness program from **MSME TECHNOLOGY CENTRE BHOPAL (MP)**

ACHIEVEMENTS & ACTIVITIES

- Successfully completed workshop on Future Workshop Skills Training (AMERICAN INDIA FOUNDATION & DELL TECHNOLOGIES)
- Successfully participated in IP Awareness / Training Program under NATIONAL INTELLECTUAL PROPERTY AWARENESS MISSION
- Participated in the financial literacy program, CSR initiative of KOTAK SECURITIES LTD. ORGANIZED BY NISM
- Participated in various Co-Curricular activities and got first Position

AREA OF INTEREST

- Listening Music
- Arts & Craft
- Cooking

PERSONAL STRENGTHS

- Attentive
- Open mindedness
- Respectfulness
- Self-Motivation
- Punctuality and Honesty

PERSONAL PROFILE

- Date of Birth : 27/10/2002
- Marital Status : Single
- Nationality : Indian
- Known Languages : English, Hindi
- LinkedIn : <https://www.linkedin.com/in/harshita-malviya-130603221>

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